Minutes Template

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| Subject: | MAST90106 |
| Group name/ identifier | Group 22 |
| Meeting Location, Date & Time | ZOOM, 17/3/2021, 19.00-19.30 (Melbourne Time) |
| Group members present | Team Member: Wei Li, Xin Wei, Chao Jia |
| Apologies |  |

# Actions from previous meetings

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| **Task** | **Who is responsible** | **Deadline** |
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# Items discussed and decisions made

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| **Item** | **Decision (if applicable)** |
| The core relationship in the project | Wait to be specific by client, is the relationship between climate events and share price/ financial statement performance |
| Wei’s findings from papers | Some papers focus on the industries which is sensitive with climate such as coal industry. Some solutions are reduce emission and makes it be sustainable |
| Climate change definition | The provided database includes limited kinds of climate events. Need to confirm with the client that what kind of climate events should be included. |

# Agreed actions from this meeting

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| **Task** | **Who is responsible** | **Deadline** |
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# Next meeting

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| Location | ZOOM |
| Date & Time | 22/3/2021, 20.00 (Melbourne Time) |
| Goals | Prepare first meeting with client |